

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Higher Education Department – A.P. State Archives & Research Institute, Hyderabad –
Dr.Zareena Parveen, Director of State Archives - Surrender of Earned Leave for the Financial
Year 2012-13 – Permission accorded –Orders - Issued.

HIGHER EDUCATION (MC) DEPARTMENT

G.O Rt.No. 762

Dated 03-09-2012

Read the following:-

- 1) Cir.Memo. No.14781-C/278/FR.I/2011 dt. 22.06.2011 of Finance (FR.I) Dept.
- 2) G.O. Rt.No.463 H.E. (MC) Deptt. dt. 11-07-2012.
- 3) From the Joint Pay and Accounts Officer Pay and Accounts Office, Hyd
Lr.No.PAO/PAG.II/U-D/2012-13-352, dt. 31-07-2012
- 4) From the Director, A.P.State Archives & Research Institute, Hyderabad
Lr.No.E2/246/2010, dt. 23-08-2012.

ORDER:

In terms of orders issued in the reference 1st read above, in the G.O.2nd read above, Dr.Zareena Parveen, Director of State Archives has been permitted to surrender 15 days Earned Leave from 16.06.2012 to 30.06.2012 both days inclusive for encashment for the Financial year 2012-13 subject to eligibility of leave at her credit vide in reference 2nd cited.

2. The Joint Pay and Accounts Officer, Pay and Accounts Office, Hyderabad in the letter 3rd read above has stated that Government have permitted the employees who have a balance of more than 285 days of earned leave as on 30th June of every year to surrender E.L. with out waiting for completion of 12 months. That means those who have more than 285 days of E.L. balance at credit as on 30-06-2012 only can be entitled for surrender leave on 01-7-2012 and not from 16-06-2012 since the balance of E.L. at credit should be more than 285 days on 30-06-2012 and requested to issue revised sanction order of surrender leave for encashment from 01-7-2012.

3. In the letter 4th read above, Dr.Zareena Parveen, Director of State Archives has requested the Government to issue revised G.O. to permit her for surrender of E.L. and informed the details on E.L. is as follows:

- 1) Period of surrender 15 day's period from 02-07-2012 to 16-07-2012 (15 days).
- 2) 300 days of E.L. at her credit as on 30-06-2012.
- 3) Balance of E.L. after this surrender (300-15 days =285 days)
- 4) E.L. sanctioned previously from 01-07-2011 to 15-07-2011(15 days).

4. After careful examination of the matter and in suppression of the orders issued in G.O. 2nd read above, Government hereby accord permission to Dr.Zareena Parveen, Director of State Archives for surrender of 15 days Earned Leave from 02-07-2012 to 16-07-2012 for encashment for the Financial year 2012-13, subject to eligibility of leave at her credit.

5. The Director, A.P. State Archives & Research Institute, Hyderabad shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.G. GOPAL

PRINCIPAL SECRETARY TO GOVERNMENT

To

The Director, A.P. State Archives & Research Institute, Hyderabad.

The Pay & Accounts Officer, Hyderabad.

Copy to:

The Accountant General, A.P., Hyderabad.

Sf/Sc.

//FORWARDED: BY: ORDER//

SECTION OFFICER